

PHOTOGRAPHY SUBMISSION FORM



VARIETY SLABBING SERVICE
 P. O. Box 3882
 Barrington, IL 60011-3882
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SUBMITTER INFORMATION		
NAME	DATE	
COMPANY		
ADDRESS		
CITY	STATE	ZIP
PHONE	EMAIL	

	Date/Mint	Denom	Description and/or style preference (optional)	Declared Value	Print	Office Use
0	1872	\$1	PCGS PR64 - SHOW MIRRORS DARK	\$5500	X	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Total Declared Value \$

FEE CALCULATION			
Photography Fee	# of coins	x \$10 per coin	=
Return Postage		x 75¢ per coin	=
Prints Ordered		x \$2.50 per coin	=
Insurance (see table, page 2)			=
Five coins or fewer, add \$2.50 handling			=
TOTAL CHARGES			=

All fees must be paid in advance of your submission being processed. Payment may be made by check or money order payable to Variety Slabbing Service.

x _____
Signature

Variety Slabbing Service (VSS) offers fine numismatic photography of all coins, medals, and related objects.

U.S. Postal Insurance Chart

Declared Value	Insurance Fee
\$0 - \$500*	\$6
\$501 - \$1000	\$15
\$1001 - \$2000	\$16.35
Each additional \$1000 or fraction thereof (to \$25000)	+ \$1.35

* Shipments with a declared value of up to \$500 will be shipped USPS First Class mail with insurance. All other shipments will be sent USPS Registered, Insured mail. Registered mail for shipments valued under \$500 is available upon request for an additional \$9 (\$15 total insurance).

Instructions

1. Fill out the return shipping information. Include your phone number and e-mail address.
2. Enter the description of each coin you are submitting, one coin per line. You may note appearance preferences here (for example, if you want mirrors of a proof coin light or dark, if you want to show maximum color of maximum luster, etc.). Check the box if you want a print of the coin. You must declare the value of each coin.
3. Total the value of the coins in the space marked TOTAL DECLARED VALUE.
4. Place each coin in a 2"x2" or 2½"x2½" flip. Mark each flip with the number of the line on the form on which the coin is described. Do **not** use staples on the flips.
5. Calculate the return shipping based on the number of coins and the total declared value. Please note that there is a \$2.50 handling fee for submissions containing five coins or fewer.
6. Make a check payable to VARIETY SLABBING SERVICE. This payment must accompany your order.
7. Sign and date the form.
8. Package your coins safely and send by Insured or Registered Insured mail to the address on the front of the form.

Photography Services

1. The Digital Only \$10 fee includes large photographs of the obverse and reverse, a 1200x600 web-ready composite picture, and pictures of both sides of the coin in the grading service slab. Various templates for the composite picture are available that will allow the grading service label to be shown if desired.
2. Prints can be 5x7 or 8x10 format and are available with various templates.
3. Additional services may be subject to additional fees, which will be quoted upon request.
4. Release for publication available upon request

Terms of Service

1. While all efforts will be made to return coins promptly, Variety Slabbing Service (VSS) will have no liability for damages for failure to attribute a coin within a certain time frame.
2. Customer agrees (a) to pay all fees when they are due, (b) that any delinquent balances will accrue interest at 10% per year, and (c) that VSS may use coins submitted to secure payment of fees.
3. VSS shall have no liability whatsoever to the customer for any damage to a coin that occurred (a) while not in the custody of VSS, or (b) if staples or other sharp objects were used in packaging coins sent to VSS.
4. VSS disclaims all other warranties not explicitly stated herein regarding VSS goods and services, including warranties of merchantability or fitness for a particular purpose.